



REPUBLIC OF LIBERIA
GOVERNANCE COMMISSION



P. O. BOX 1757
3rd Street, Sinkor, Tubman Boulevard
Monrovia, Liberia

<http://www.governancecommission.org>

Cell #: 0777989155/0777239156

JOB DESCRIPTION/PROGRAM MANAGER

VACANCY ANNOUNCEMENT May, 2026

Job Title: PROGRAM MANAGER

The Governance Commission, located on 3rd Street, Sinkor, is seeking to hire a qualified Liberian for the position of PROGRAM MANAGER to support the work of the Commission. Women are highly encouraged to apply.

Job Summary:

As Program Manager, your duties are to:

1. Provide intellectual leadership through high-level performance in executing the professional and technical projects and activities assigned to you;
2. Develop a comprehensive annual integrity-related plan, short-term work plans in consultation with the commissioner and other staff members of the mandate area;
3. Develop and maintain high-level professional relationships with NIF institutions, ministries, NGOs, CSOs, and development partners in respect to governance reform and integrity-related issues;
4. Develop effective tools for collecting information necessary for the proper measurement of governance
5. Train, supervise, and facilitate staff learning in the use of the integrity system
6. Facilitate the conceptualization, development, and implementation of other mandate areas related studies, and show as the lead professional, focal person on all studies conducted by the GC or affiliates of the GC.
7. Lead professional consultations, technical production, and other policy engagements related to the formulation, implementation, and evaluation of governance reform measures;
8. Implement strategies for communicating change in policies related to the mandates and functions of ministries, agencies, and commissions of the Government of Liberia;
9. Serve as principal author of policy research reports and other documents of the Governance

Commission;

10. Participate in the collaborative efforts of streamlining cross-cutting and inter-mandate projects and activities for the efficient implementation of best practices and comparative advantages within the commission;

11. Perform other high-level policy-related assignments given to you by the Commission;

In your role as Program Manager for the National Integrity Mandate Area, you will work under the supervision and oversight of the Commissioner, who exercises responsibility for the mandate area.

(i) Minimum Qualifications and Experience

- **Master's Degree in Economics, Management, Political Science, or Sociology, Law;**
- **Must be able to work with others in a multidisciplinary professional environment;**
- **Be a Team player;**
- **Possess excellent oral and written communication skills;**
- **Minimum of two (5) years' experience.**

Behavioral & Skills Competencies:

- Demonstrated capacity to work in a multicultural environment;
- Capacity to independently think to solve critical policy problems;
- Good interpersonal skills;
- Exhibit strong teamwork skills in a complex or multicultural environment;
- Ability to think strategically at the organizational and portfolio level
- Ability to effectively communicate, influence, and facilitate at the executive level
- Understands and enforces mandate/GC requirements
- Proven ability to work and build relationships across the mandate areas of GC and with relevant stakeholders and partners.
- Being flexible, analytical, collaborative, creative thinker, persistent, confident, open-minded, willing and helpful, dependable, honest, trustworthy, reliable, punctual, and approachable.
- Willing to go the extra mile.

Duty Station: Monrovia, Liberia

Start Date: TBA

Salary commensurate with qualification and experience

The Commission now invites eligible candidates to apply.

DEADLINE FOR APPLICATION IS: May, 29, 2026

Application and CV with Supporting Documents, including three (3) References and contact cell phone numbers, should be submitted to the address below:

Mohamed Konneh
Acting Human Resource Director
3rd Street, Sinkor
P.O.Box 1757,
Monrovia, Liberia
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Email: mohammedkonneh2002@yahoo.com info@governancecommission.org

PLEASE NOTE THAT ONLY APPLICANTS SHORTLISTED WILL BE CONTACTED